License-plate no. Date of damage / Time Trailer license-plate no. Owner / Company Owner / Establishment powered by HLA Fleet Services GmbH Page 1 / 3 **Accident** location Street Zipcode, Town **Viewing location** Zipcode, Town Street Police Station / Case-file-number Recorded by police Yes No own-damage-claim third-party-liability claim part-damage-claim Please, place damage occured below Description of damage License-plate no. Trailer license-plate no. vehicle manufacturer, model Mileage in km Which parts of the car are damaged? in running condition Yes No roadworthy Yes No Approx. damage amount How did the accident occur? Parking rear-end collision break-in / part-thievery / vandalism violate the right of way breakage of glass Passing red traffic-light violation wild harm marten-bite damage Lane change Storm / Hail damage Turning including hit & run Driving (car was parked) Fire damage **Driver's information Driver's license information** Drivers license date Name, Firstname mobile phone no. Date of birth phone no. e-mail Drivers license classes Did the driver cause the damage? Yes No Was the driver billable reprimanded ? Yes No Did the accident occur on the journey to or from work? Yes No Did the accident occur during a private trip? Yes No Did the accident occur during a business trip? Yes No Occasion for your business trip

Yes

Yes

No

No

Were alcohol or drugs involved?

Blood-Test?



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License-plate no.

Trailer license-plate no.

Date of damage / Time

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Owner / Establishment



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Other party involved

License-plate no.	Trailer license-plate no.	vehicle manufacturer, model		
Name, Firstname of the driver		adress		
phone no.	mobile phone no.	e-mail		
Name, Firstname of the owner		adress		
phone no.	mobile phone no.	e-mail		
Insurance company / policy holder		Which parts of the car are damaged?		

Witnesses

Name, Firstname		adress	
phone no.	mobile phone no.		e-mail
Name, Firstname		adress	
phone no.	mobile phone no.		e-mail
Name, Firstname			
phone no.	mobile phone no.		e-mail

Theft & pilferage

Is there a case of thievery?	Yes	No
Was the car secured against thievery?	Yes	No
Car locked?	Yes	No
Steering wheel lock locked?	Yes	No
Ignition key substracted?	Yes	No
Windows closed?	Yes	No

Imporant note: Please fill out the form completely and truthfully. Incorrect and incomplete details may result in loss of insurance coverage as can deliberately false or incomplete answers, even where the insurer is not thereby disadvantaged.

Date, place

This document was digitally generated and therefore valid without a signiture. Please send this Accident Insurance Notice of Claim to the following e-mail adress: hla-fleetservices@consense-as.de



License-plate no.

Owner / Company

Owner / Establishment

Trailer license-plate no.

Date of damagTe / Time



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Accident Sketch

Please recreate the accident by sketch. Alternatively you can create an accident sketch online by using the website: www.unfallskizze.de.





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